



Volume 11, Issue 5

Presque Isle Press

International Association of Administrative Professionals®

Presque Isle Chapter • P.O. Box 8922 • Erie, PA 16505

www.iaap-presqueisle.org

Chartered 1946

December 2007

INSIDE . . .

President's Message	1
Chapter Communications	2
International News	2
Calendar Corner	2
PA Division Details	3
Ways & Means	3
Food Bank	3
Fund Raiser	3
Membership Committee	3
Photos	4

Insert

Dinner Reservation Form

Presque Isle Press

is published monthly by the
Presque Isle Chapter of
International Association of
Administrative Professionals®

Direct inquiries via phone or
internet to Cassie St. Denny
Work 814/864-7343
Home 814/725-8429
E-mail fatcats@adelphia.net

Correspondence:
P.O. Box 8922
Erie, PA 16505

PRESIDENT'S MESSAGE

Maria Carney CPS, AIS, President

Christmas is almost here! Many of you have family traditions. As a small child, my family tradition was to enjoy Christmas Eve with my family, aunts, nieces, nephews and cousins. I've been thinking about my traditions lately. I've had to give up a few these in the past few years. Today my family tradition for the holidays is spending it with my husband and son in Walt Disney World. When my son turned three years old we wanted to go somewhere that we would all enjoy and he would not be bored. So we choose Disney! Who would have thought after 15 years, that we would have made this a tradition in our family.

One of the values of having traditions is that they give you something to hang on to when things are changing. There is something very powerful in a long-standing family tradition like a holiday dinner.

This time of year is especially powerful, and this year it seems even more important to practice our traditions. We need something to hold on to as the "winds of change" whip around us. Be sure to take advantage of your traditions this holiday season. Spend time with your family. Reflect on their contribution to your life. Be sure to play, sing, dance and revitalize yourself this holiday season.

Please join me on December 11th for a tour of the Shriner's Hospital. We will be meeting for dinner at the Colony Pub following.

I wish all of you and your family a very Merry Christmas and a Happy New Year!

Maria Carney
Maria Carney CPS, AIS
2007-2008 President
Presque Isle Chapter





2007-2008 CALENDAR CORNER

December 11, 2007
Chapter Meeting
Shriner's Hospital

January 8, 2008
Chapter Meeting

February 12, 2008
Chapter Meeting

March 2-5, 2008
[Professional Education Conference, Charleston Marriott Hotel, Charleston SC](#)

March 8, 2008
Spring Brunch
Fashion & Jewelry Show

March 11, 2008
Chapter Travel Meeting

April 8, 2008
Chapter Meeting

April 20-26, 2008
[Administrative Professionals Week®](#) - look for promotional resources and event information beginning fall 2007

April 23, 2008
[Administrative Professionals Day®](#) - look for promotional resources and event information beginning fall 2007

May 13, 2008
Chapter Meeting

June 10, 2008
Chapter Meeting - Porreco Center
Installation of Officers
Initiation of new members

July 27-30, 2008
International Convention and Education Forum, Hilton Riverside, New Orleans, Louisiana -- Hotel reservations open early September 2007

October 19-22, 2008
Certification Conference, Grand River Hyatt Hotel, Denver, Colorado

CHAPTER COMMUNICATIONS

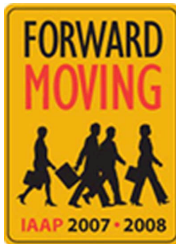


Please join the Presque Isle Chapter at the Shriners Hospital for Children, 1645 West 8th Street, Erie, at 5:45 p.m., where we will tour the facility and present them with the blankets we have embroidered for the children. Immediately following, we will travel to the Colony Pub & Grille, 2670 West 8th Street, Erie, where we will enjoy each other's company with a holiday dinner together.

Please make your reservations with Shirley Cochran at 899-1077 or by email at sipotts@verizon.net.

As a reminder, the Presque Isle Chapter will be volunteering for the WQLN Travel Auction on Sunday, January 27th from 6:00 – 8:30 p.m. They are in need of 18 volunteers. At the present time, we have 7 people who have volunteered their time. If you are interested, please contact Maria Carney at 870-2145 or by email at maria.carney@erieinsurance.com. This is a great way to promote IAAP and our Chapter and also a way to give back to the community. We look forward to seeing many of you there!

The January newsletter deadline is December 21.



INTERNATIONAL NEWS

We recently received information from our Northeast District Director Marie "Gerry" Brunell CPS/CAP informing all chapter presidents that Tia Theriaque CPS/CAP has been removed from the International Board of Directors, effective November 13, 2007. Please note that details regarding this decision are being kept confidential.

Barb Horton CPS/CAP has been appointed Acting International President-Elect and Immediate Past International President Sandra P. Chandler CPS has been appointed Acting Vice President for the remainder of the 2007-2008 IAAP year.

In light of that situation, we have also received a communication from International concerning candidates for International Office for the 2008-2009 year. In addition to the offices listed in the October 2007 nominations procedures communication from Executive Director Bretthauer, the Committee on Nominations will also be accepting nominations for the Office of International President for the 2008-2009 year. This modification to the offices eligible for candidates is due to the recent changes initiated by the International Board of Directors. All qualifications and procedures will apply when the Committee on Nominations reviews these applications.

Offices Eligible for Candidates: President, President-Elect, Vice President, Secretary, Treasurer, and International Affiliate Representative will each be elected for a one-year term. Directors from Northeast, Northwest and Southwest Districts (see Article VIII, Section 1.) will each be elected for a two-year term.

Season's Greetings!



SECOND HARVEST FOOD BANK RECEIVES DONATION FROM PRESQUE ISLE CHAPTER



A big thank you to Chapter Vice President, Shirley Cochran, who delivered the food we collected to the Second Harvest Food Bank. We collected 113 lbs. of food. Way to go ladies!

Reminder of our Cell Phone Fundraiser



Phoneraiser is holding a Fall Football Season promotion. For every \$6 worth of phones and ink cartridges we remit, Phoneraiser will

kick in an extra \$1. This promotion only lasts until December 14, so don't forget to bring those used cell phones and ink cartridges with you to the December meeting and give them to Karen Jendruczak CPS/CAP.

When donating cell phones, please remember that the phone needs to be able to be turned on and cannot be broken in any way. Those are the requirements. These companies also do not take any accessories, so please only bring the used cell phones and ink cartridges. Every little bit helps!



PA DIVISION DETAILS

The Pennsylvania Division Nominations Committee would like to make all members aware that the position of Secretary will be open for the 2008-2009 IAAP year.

Pursuant to the Pennsylvania Division Bylaws, Article III, Section 3, Paragraph A:

“Any Chapter, by vote of its membership, may nominate one of its Professional members as a candidate for a Division office.”

To submit the name of one of your chapter's Professional members as a candidate for Division office, the candidate's name must be submitted to each member of the Nominations Committee by letter, signed by the Chapter president in the name of the Chapter, postmarked no later than February 1. Such letter shall state: Name, address, and Chapter affiliation of the candidate; educational, professional, and IAAP background; and shall be accompanied by the candidate's written consent to serve if elected.

WAYS & MEANS

Debbie Hromyak , Chair

What a great day of shopping we had on the 17th of November at Cleveland's Christmas Connection. I've never seen so many shopping bags full to the brim! I'd like to thank our members who made donations of donuts, water and juice for this trip. We all had a great time!



Thanks also to our IAAP "sisters", Myrna Jessell, Marilynne Donnelly, Lyndee Long, Debbie Meyer (Lyndee's sister) and Barb Long (Lyndee's mom) for making the trip. Not only did they shop at the IX Center, but helped our Erie economy also.

One of our former members, Jennifer Funk-Vercillo, won the free bus trip and Lee Ann Henkes won our 50/50.

Hope everyone enjoys the Christmas presents you bought them! Happy Holidays! And we hope you all join us again next year!

MEMBERSHIP COMMITTEE

We would like to congratulate and welcome our newest member, Maureen Deegan, who was presented with her membership packet and pin at our November meeting.

Have you registered to the redesigned International Members' Place on the International website? If not, go to the International website at www.iaap-hq.org, and click on "New to the Site" link at the top of the page. Once logged in, see "International Members' Place" on the left-navigation menu for drop-down menus for members-only information and resources.

October's Meeting



I-X Center Bus Trip





Presque Isle Chapter
International Association of
Administrative Professionals®

December Dinner Announcement

Tuesday, December 11, 2007

The Shriners Hospital for Children

1645 West 8th Street

Erie, PA

5:45 p.m.

Please join the Presque Isle Chapter at the Shriners Hospital for Children, 1645 West 8th Street, Erie, where we will tour the facility and present them with the blankets we have embroidered for the children. Immediately following, we will travel to the Colony Pub & Grille, 2670 West 8th Street, Erie, where we will enjoy each other's company with a holiday dinner together.

Dinner will be ordered off the menu.

DECEMBER RESERVATION

Please make your reservations with Shirley Cochran at 899-1077 or by email at sjpotts@verizon.net.

